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2023 Cooperation Projects in Higher Education Area (KA220-HED)
*AMAZE - European Network for Additive Manufacturing in Industrial Design for Ukrainian
Context, contract nb. 2023-1-RO01-KA220-HED-000155412*

Transnational Project Meeting – TPM 3 hosted by EDIBON International S.A. company, Madrid, Spain

4th – 6th of September 2024 – Madrid / SPAIN

Wednesday 4th September – EDIBON International S.A. company, starting at 9:00

1. Opening and Welcome ceremony: Mrs. Mirian BONILLA GARCIA, Director of EDIBON International S.A. company, Spain
2. Presentation of the Agenda and welcome speech: Mrs. Mirian BONILLA GARCIA, Director of EDIBON International S.A. company, Spain
3. Project management – session 1 (Assoc. Prof. Diana Băilă, Politehnica Bucharest, project manager)
 - important notifications on behalf of the Agency related to the final report and final evaluation
 - quick overview on the status of each IO deliverables (IO3 and IO4)
 - quick overview about the dissemination / communication plan and status of indicators still needed to be fulfilled in the AMAZE project
4. Intellectual Outputs – IO3 - status and summary of currently prepared deliverables for the e-learning platform / updates per each institution / thematic room + finalizing of the AMAZE e-learning platform (Mrs. Mirian BONILLA GARCIA – EDIBON International S.A., leading responsible institution - IO3)

11:30 – 12:00 Coffee break

5. Intellectual Outputs – IO4 - AMAZE e-case studies for project-based learning method used in developing, testing and manufacturing of new industrial parts made by 3D printing technologies (Prof. Remigiusz Łabudzki, PUT Poznań, Poland - leading responsible institution - IO4)
6. Intellectual Outputs – AMAZE – dissemination / communication plan / indicators
7. Q&A with partners, comments and discussion, possible work in groups. Company visit.

14:00 - 15:00 Ending of session 1 / Lunch break

Thursday 5th of September – EDIBON International S.A. company, starting at 9:00

Project management – session 2- Financial and administration final report (Assoc. Prof. Diana Băilă, Politehnica Bucharest, project manager)
Financial and administration report to be fulfilled in accordance with the Notification sent and approved by the Agency (all partners)



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Status about financial expenses (financial balance) – fulfilled in accordance with the Notification sent and approved by the Agency (all partners)

Status related to the activity reported so far (timesheets + fulfilling the timesheets + last expenses (that are eligible) and reporting of last timesheets in accordance with the Notification sent and approved by the Agency (all partners)

Final audit (forms, content, report)

10:30 - 10:45 Coffee break

Project management – session 3 – Final report to be realized on the Agency platform (Assoc. Prof. Diana Băilă, Politehnica Bucharest, project manager + all partners)

Status of files uploaded on Teams / drives related to the AMAZE project (certificates, contracts, participating lists, etc.)

- Important aspects related to the final report preparation and submission
- Setting updates, tasks and responsibilities related to documents that are needed to be prepared for the final report for the Agency platform (with contribution of all partners)
- Setting updates, tasks and responsibilities related to documents that are needed to be prepared for the final report on the AMAZE website (with contribution of all partners)

Communication / Dissemination plan

- updating and finalizing the plan related to the AMAZE project indicators necessary to be realized “in common” with all partners of the AMAZE consortium institutions / validating the plan by all partners

Aspects related to the organizing of Multiplier event by Mr. Remigiusz Łabudzki in Poznań University of Technology, Poland (4 November 2024)

- aim of the Multiplier Event
- related to sharing of e-learning platform
- presentations and focus of presentations on behalf of the AMAZE partners
- promoting of the event in the media / interviews / photos / reports
- organizing in groups / logistics - collecting of feedbacks / documents necessary to be fulfilled during the event

14:00 - 15:00 Final conclusions / ending of session 2 / Lunch break

Friday 6th of September – EDIBON International S.A. company, starting at 9:00

Final conclusions / ending of session. Conclusions. Visiting of laboratories at EDIBON International S.A. company. Realize the final documents of AMAZE project. Discussions concerning new calls and projects submitting.

11:30 End of the Transnational Project Meeting.